## Welcome to

## Pickaway County Library



## Locations

## Main Library

1160 N. Court Street, Circleville, OH 43113
740-477-1644; fax 740-474-2855
Monday
Tuesday
Wednesday
Thursday
Friday
Saturday 10 a.m. -6 p.m.
Sunday
1 p.m. -5 p.m.
(Closed Sundays Memorial Day through Labor Day)

Floyd E. Younkin Branch
51 Long Street, Ashville, OH 43103
740-983-8856; fax 740-983-4287
Monday 10 a.m. -8 p.m.
Tuesday $\quad 10$ a.m. -8 p.m.
Wednesday 10 a.m. -8 p.m.
Thursday 10 a.m. -8 p.m.
Friday Closed
Saturday 10 a.m. -6 p.m.
Sunday 1 p.m. -5 p.m.
(Closed Sundays Memorial Day through Labor Day)

## Outreach Services

Bookmobile, Storytime, and Homebound services travel throughout the county. See our Outreach Schedule for more details.

## Welcome Statement

## Respect each other

Use polite language and respectful behavior towards staff and others.

## Enjoy your covered beverages

- At the Main library all food and drinks are allowed in the Gallery. Drinks in covered lids are allowed in all other areas except where posted.
- At the Younkin Branch drinks in covered lids are allowed in all areas. Food is not allowed.


## Bring your children to the library and keep them with you

Please monitor and control the behavior of your young children.

## Use your phone appropriately

Turn your phone on vibrate or silent and keep the volume of your call at a reasonable volume.

## Make use of the facilities

Remember that this is a shared space and help keep it clean and ready for others to use as well.

## Keep your belongings with you

Do not leave personal belongings unattended. Staff cannot watch your belongings for you, and the library is not responsible for lost or stolen items.

## Dress appropriately

Please wear a shirt and shoes while on library property.

## Leave your pet at home

Service animals are the only animals permitted in the buildings. Pets should not be left unattended on library property.

## Keep your voice at a reasonable volume

Please be respectful of other patrons.

## Petition outside

Petitioners may not enter the library property, block entrances or exits, or interfere with other patrons' use of the library or library services.

## Follow the posted signs

Some areas are off-limits to the public. Please follow these and other signs posted on library properties.

## Bring your card to check out materials

If you do not bring your library card we may not be able to verify your identify to check out items for you.

## Lock your bike up outside

Bikes, skateboards, and scooters are not allowed inside the library buildings. We are not responsible for stolen items.

## Refrain from these actions

The following activities are prohibited on library property.

- Possession of a firearm or weapon.
- The possession, consumption, or sale of illegal substances or alcohol.
- Fighting, hitting, or physical or verbal abuse.
- Harassment.
- Gambling.
- Any illegal activity.
- Those under the influence of alcohol or a controlled substance will be asked to leave immediately.
- Please note this is not an exhaustive list of library conduct policies.


## Thank you for keeping our libraries safe

In cases of serious or repeated violations of the Patron Code of Conduct, patrons will have their library privileges revoked or restricted by the library director or their designee.

## Borrowing Materials

## Checking Out Items

Checking out items is free! Just remember to return materials on time so others can enjoy them too.

## Loan Rules

You will be given a due date upon checkout by receipt, on the screen, or verbally. Typical loan rules are:

| Item <br> Type | Loan <br> Period | Item <br> Limit |
| :--- | :---: | :---: |
| Audio | 21 Days | 20 |
| Books | 21 Days | 100 |
| Magazines | 7 Days | 10 |
| Movies | 7 Days | 10 |
| Music | 21 Days | 20 |
| Video | 7 Days | 2 |

## Renewals and Overdue Fines

Most items can be renewed 3 times unless they are from another library, are part of a special collection, or have reserves. We will automatically extend the due date for items checked out that can be renewed. The library does not charge incremental fines, but patrons are billed for items which are long-overdue.


