

## 2.7.2. Gifts and Donations

Policy Effective Date: 5/1/2018

The library is grateful and appreciative of any organization or private citizen that wishes to support the library through contributions of book or non-book materials for library collections, contributions of appropriate gifts that will enhance the library's physical environments, and bequests, trusts, or donations of monetary or other assets for library purposes.

- I. Acceptance of donated books or other materials does not imply materials will be added to the library collection. The library reserves the right to handle or dispose of donated materials in the best interest of the institution. Donations intended to be added to the collection must meet the library's selection criteria.
- II. Materials and equipment given to, and accepted by, the library shall become the sole property of the library to be managed as the director or their designee deems appropriate, including disposal or donation to the Friends of the Pickaway County District Public Library.
- III. The library is unable to furnish appraisals of donated items.
- IV. Patrons or organizations who wish to donate gifts of a more specific nature, such as works of art, furniture, equipment, special collections, and real property, shall be referred to the director who, in consultation with the Board of Trustees, will determine whether or how to accept said gift; items so purchased become the property of the library and may be disposed of accordingly.
- V. The organization reserves the right to refuse any donation.