

PICKAWAY COUNTY DISTRICT PUBLIC LIBRARY VIDEO/DVD RULES

1. ELIGIBILITY

- A. You must be a resident of Ohio.
- B. You must be at least 18 years of age or be 16 and have a permission slip signed by parent or guardian.
- C. You must be a reliable library patron. (If you have a record of overdue materials, membership will be denied, until your record has been cleared. Video/DVD borrowing privileges can be withdrawn, if such abuse persists.)

2. REGISTRATION

- A. You must register in person, if physically able.
- B. You must present identification providing current address, date of birth, and photo, if possible.
- C. You must fill out the application form.
- D. Only 5 Videos/DVDs per cardholder may be checked out at Main or Younkin. In the Outreach department (includes Bookmobile, Homebound, and Storytime On Wheels) a different limit applies. You cannot check Videos/DVDs out on your card and for someone else.

3. BORROWING VIDEOS/DVDs

1. You must bring your library card to check out Videos/DVDs.
2. Video/DVD loan period for Main and Younkin is 7 calendar days. Loan period varies for the Outreach department (Bookmobile, Storytime On Wheels, and Homebound).
3. Videos/DVDs may be returned to the main or Younkin libraries, or at Outreach stops. Videos/DVDs returned after we are closed, must be received before we open, the day following the date they are due. If they are not returned before we open, they will be considered late. The computer automatically computes late charges for overdue Videos/DVDs.

4. FINES

- A. Fines are \$1.00 per day, per Video/DVD, that is overdue. The fines will continue to accrue until the overdue Video/DVD is returned.
- B. If a Video/DVD is lost, damaged or stolen, the patron will be obligated to pay the replacement cost.
- C. A fine of \$1.00 will be charged for each barcode that has been removed or defaced.
- D. A fine of \$1.00 will be charged if our Video/DVD case is not returned or is damaged.

5. PAYMENT OF FINES AND FEES

- A. The Library accepts the following types of payment for fines and fees: cash, checks, money orders and debit/credit cards.
- B. Debit cards and the following major credit cards are acceptable forms of card payments: MasterCard, Visa, American Express and Discover.
- C. Patrons may present debit/credit cards for payment of fines and fees at the Main and Younkin Branch libraries only. Identification may be required.
- D. A minimum transaction amount of \$1.00 is required for acceptance of debit/credit card payments.